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| **ORIGINAL DIALOGUES** |

**SCRIPT 1.** *“First day on the job. You introduce yourself to your colleagues”*.

Co-worker 1: hehe…

Co-worker 2: Yes, what´s very good, very good, very good today…

Principal Character: Good morning, I'm Maria. I just start in accounting today.

C1: Welcome! I am Marc. Nice to meet you.

PC: Nice to meet you too, hi.

Co-worker 2: Nice to meet you, I'm Margot. Where are you from?

PC: I'm from Leuven, but I moved to Brussels after finishing my Degree in Finances.

C1: Good that´s great! I am from Greece.

C2: I´m…that I´m from Brussels.

C1: hehe, you will found many nationalities here.

PC: Wow, that´s great. I’m my previous office we were all from Brussels. I´m so excited to meet the rest of the team.

C2: That´s so great. Anything you need, just tell us.

PC: Thank you!

**SCRIPT 2.** *"Ask a co-worker for help"*.

Principal Character: Hi Anna, am… I´m sorry… I´m not sure how to use this program. Would you mind helping me, please?

Co-worker 1: Yes, sure! don't worry. What is the matter?

PC: I used to work with another program and I'm not sure if it follows the same steps.

C1: Okay, that´s okay, I´ll explain how you to use this program.

PC: Thanks!

C1: I will also send you an email with the program´s manual. If you have any other worries, you can contact me.

PC: Oh…thank you very much, Anna

C1: You're welcome, bye!

**Script 3.** *"Talk to your boss about another employee who has insulted you and inform him that you do not feel comfortable in this work environment"*.

Principal Character: aam… I´m sorry Ms. Smith, can I talk to you?

Supervisor: Yes, of course.

PC: Ah, listen, there's a problem I want to talk you about.

S: Please, tell me, what is the issue?

PC: Some of my colleagues have been calling my names and don´t feel comfortable working in this environment...

S: I'm so sorry to hear that. I’ll see what measures I can take to sold this problem and about make sure it doesn't happen again.

PC: Thank you so much.

S: I'm sorry again.